

**NEENAH-MENASHA SEWERAGE COMMISSION**  
**Public Hearing & Regular Meeting**  
**Tuesday, September 24, 2019 - 8:00 A.M.**  
**NMSC Offices**  
**101 Garfield Avenue, Menasha WI 54952-3397**

**AGENDA**

**1. ROLL CALL**

**2. PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED 2020 NMSC BUDGET.**

1. Comments and Discussion on Proposed 2020 NMSC Budget.
2. Motion to adjourn the Public Hearing and reconvene into open session.

**3. PUBLIC FORUM**

**4. APPROVAL OF MINUTES**

- August 27, 2019 Regular Meeting and September 10, 2019 Special Meeting.

**5. CORRESPONDENCE**

**6. OLD BUSINESS**

- A. Interceptor Transfer of Ownership Update.
- B. Interceptor Easements in City of Menasha – Update on progress to match easements to interceptor route.
- C. Update and discussion on status of 205 Mathewson Street, Menasha, with potential action to be taken following discussion.
  1. Offer to City of Menasha for purchase.
  2. Counteroffer received from City of Menasha.

**7. NEW BUSINESS**

**- Operations, engineering matters -**

- A. Phosphorus Removal Update. Update and discussion on current status including update on Phosphorus Preliminary Compliance Alternatives Plan.
- B. Polymer Feed System Update.
  1. Update and discussion on current status with potential action to be taken based on discussions held.
  2. Update and discussion on current status of Polymer Feed System Controls and SCADA Integration.
- C. Chlorine Residual Analyzer.
  1. Update on and discussion on current status with potential action to be taken based on discussions held.

- D. McMahon report regarding installing a gate valve on the RAS line to isolate the RAS Building from the remainder of the line; to perform pumping capacity calculations to size replacement check valves, valves, piping, and pumps; and, to add air actuated valves ahead of the pressure reducing valves on the waste gas flare lines.
  - 1. Discussion on and potential action to be taken for McMahon to also verify the RAS pumps are properly sized based on current pumping.
- E. McMahon Proposal to review RAS pumps/pumping Capacities.
- F. McMahon update on NMSC Wastewater Treatment Facility Re-Rating Study.
- G. Operating Report for August 2019
  - 1. Operating Report.
  - 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- H. Proposed 2020 NMSC Budget – Discussion on and potential action for approval.
- I. Duff & Phelps proposal to perform property appraisal for insurance purposes.
- J. Allied Universal Security Services request for pay & rate increases for security service.
- K. Accountant’s Report for August 2019.
  - 1. Financial Statements.
  - 2. Cash & Investment Report.
- L. MCO Invoices.
 

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|--------|----------------------------------|---------------|
| #24832 | October 2019 Contract Operations | \$131,692.57. |
| #24984 | NMSC use of MCO vehicles         | \$ 384.15.    |
- M. Vouchers – Operating and Payroll Vouchers #137743 thru #137792 in the amount of \$271,503.61 for the month of August 2019.

**8. ADJOURNMENT.**